

**DOVER RECREATION COMMISSION  
REGULAR MEETING  
THURSDAY – APRIL 3, 2008 – 7PM**

**\*\*MINUTES \*\***

**CALL TO ORDER:**

**Chairman Thomas J. Iwicki called the meeting to order at 7:06pm as follows:**

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

**Present:** Tom Iwicki, Denise Ridner, Victor Rodriguez (7:08pm), Robin Foster, Carolyn Blackman, Peter Gori, Luis Acevedo, Alderwoman Romaine and Alice Gilbert.

**Absent:** Jessica Reymundo.

**Present from the Public:**

Junior Carmona, Back to Basics Baseball  
Anna Bocchino, Dover Strikers Soccer  
Thomas Sacco, Fellowship Chapel

Chairman Iwicki to ask for motion to suspend regular order of the meeting and open the meeting to the Public.

**MOTION:** To suspend the regular order of the meeting and open it to the public made by: Denise Ridner.

**SECONDED BY:** Carolyn Blackman

**ALL IN FAVOR** **MOTION CARRIED.**

**PUBLIC PORTION**

- 1) Junior Carmona addressed the Commissioners about his request to use the King Field Complex from June 23, 2008 thru July 11, 2008, Mondays through Fridays from 9:00am to 2:00pm for Baseball camp. Mr. Carmona reviewed his proposal as follows:
  - a) Insurance certificate must be provided (two weeks prior to beginning camp date) with **minimum of \$1 million dollar liability coverage** naming the **Town of Dover, 37 N. Sussex St., Dover, NJ** as additionally insured.
  - b) Payment of rental fee as agreed upon in your proposal for 70 hours @ \$25.00 per hour = \$1750.00 - Check made payable to **Dover Recreation** must be received two weeks prior to the beginning of your camp or no later than June 9, 2008.
  - c) A 50% discount will be given for Dover Residents – fee of \$25.00 per day.
  - d) Free coaches/players clinics will be given to Dover Little League Fall & Spring Clinic.
- 2) Anna Bocchino of Dover Strikers Soccer reported that her Spring signups are now closed. She has 19 teams with 342 total participants. She will be hosting a Red Bulls camp from June 23<sup>rd</sup> thru 27<sup>th</sup>. Anna said she is extremely upset that the funding was not approved to put new turf on the small field at Crescent Field. Alderwoman Romaine explained the funding has been cut for all capital improvements due to Governor Corzine’s reduction in state funding to the Town of Dover.
- 3) Thomas Sacco of the Fellowship Chapel in Mount Olive addressed the Commission regarding his application for use of JFK Park on Sunday, April 20, 2008 from 1:00pm to 5:00pm for an outreach program and plans to feed the homeless. Chairman Iwicki explained that typically the Commission does not allow cooking with grills at JFK Park. There is another park, located off Princeton Ave., called Water Works Park which does provide grills for cooking.

Chairman Iwicki suggested Mr. Sacco move the outreach program to Water Works Park. Also, a fire permit will be required from the fire official and health permit is required for food being distributed to the public. Commissioner Foster asked why Dover was chosen as a location for this event? Mr. Sacco answered that Dover has one of the largest populations of homeless people and they would have more success working with a larger group. He explained they usually meet on the third Sunday of the month on the streets of Dover, mainly along the Bassett Highway area. Mr. Sacco said he expected approximately 100-150 people to attend.

### **Use of Facility Applications**

Chairman Iwicki reviewed the following with the Commissioners:

**The following Use of Facility Applications have been approved by the Board of Education as follows:**

- 1) Application for use of the Dover High School Parking Lot and buses for Summer Program trips from July 2, 2008 thru August 7, 2008 from 8:00am to 7:00pm, on designated trip dates.
- 2) Application for use of Hamilton Field Complex including Snack bar, field house and rest rooms for Fireworks Celebration July 3, 2008 with rain date of July 5, 2008 from 11:00am to 11:30pm.
- 3) North Dover Gym & use of classroom for special events and use on Rainy or extremely Hot Days from June 25 thru Aug 13, 2008 from 8:30am to 3:30pm.

The following application for use of facilities is **pending** approval by the Board of Education:

- 1) Cathy McCall has applied for use of DHS Gym on Tuesdays, Wednesdays & Thursdays from 7-9:00pm from July 15, 2008 thru July 24, 2008 for Basketball Open Gym for boys and girls 5<sup>th</sup> grade and up. (Scott Mack does not want to participate this year, and Cathy is taking over for him.)

Chairman Iwicki reviewed the following with the Commissioners:

**The following facility applications have been submitted for use of town property:**

- 1) Kenneth Kuzel of 24 Princeton Ave. has applied for use of **Water Works Park on Saturday, May 31, 2008 from 1:00pm to 7:00pm** for a birthday/graduation party. Approximately 70 people will attend. No alcohol will be served. No fire permit will be required due to no cooking will be done.
- 2) Kelli Goucher of 177 N. Sussex Street, (At the Hop Softball Team) has applied for use of **King III and King IV from June 1, 2008 thru August 30, 2008 on Tuesdays & Thursdays from 6:00pm to 8:30pm** for softball games. Approximately 20 people (two teams of ten each) to use the fields. Alderman Poolas to sponsor the team. No alcohol, no sound system, no fire permit required.
- 3) Ricardo Molina of Dover Spanish Seventh Day Adventist Church, 21 Hudson St, Dover has applied for use of **JFK Commons Park on Sunday, April 27, 2008 from 2:00pm to 6:00pm** for a Christian Concert with approximately 100 attending. No alcohol, no fire permit. Sound System for music will be used.
- 4) Jeffrey Hoyt of Academy Street Elementary School has requested use of the **new turf field at Crescent Field Complex**, for approximately 30-100 fifth grade students from Academy Street School on **Friday, June 6, 2008 from 9:00am to 3:00pm** for Field Day Event. No alcohol, no sound system, no fire permit required.

**Facility applications continued -**

5) Thomas Sacco of 20 Righter Ave, Denville and Fellowship Chapel would like permission to use **JFK Park & Gazebo which has been** changed to **Water Works Park on Sunday, April 20, 2008 from 1pm to 5pm** for an outreach program to feed the homeless, and put them in programs to become productive. He would like bring in one or two grills to cook food on. Fire & health permits would be required. No sound system will be used. Chairman Iwicki suggested lowering the fee to **\$100.00** since they are helping Dover people.

6) Junior Carmona of 59 Randolph Ave. and Back to Basics Baseball has applied for use of **King Field Complex** (King I, II, III & IV) from **6/23/08 thru 7/11/08, Mondays thru Fridays** from **9:00am to 2:00pm** for Baseball Camp. Approximately 40 kids per week to attend. Admission will be charged. Attached proposal to pay a rental fee of 70 hours @ \$25.00/hour = \$1750.00. Also, proposed a 50% discount for Dover Residents - \$50.00/day fee for non-Dover residents and \$25.00/day fee for Dover Residents. Give Coaches/Players clinics, Dover Little League Fall & Spring Clinic. Sponsor Dover Little League team or give a cash donation to Dover Recreation \$500.00 cash to be used as commission sees fit. If approved Mr. Carmona must also provide an insurance certificate naming the Town of Dover as additionally insured.

7) Global Reach International (application was approved last meeting for the Cinco De Mayo Festival **at Crescent Field on Sunday May 4, 2008** requests a **rain date of Sunday, May 11, 2008** for their event. No other changes to the application.

**MOTION:** To approve all the above applications # 1-7 was made by Victor Rodriquez.

**SECONDED BY:** Denise Ridner

**Roll call: Ayes:** Tom Iwicki, Victor Rodriguez, Denise Ridner, Peter Gori  
Robin Foster - Yes to #1, 2, & 4 Abstained on #3 and #5  
Carolyn Blackman Yes to #1, 2, &4 Abstained on #3 and #5.

**Majority voted in favor** of all the above listed applications.

**Old Business -**

Chairman Iwicki reviewed the following items:

1) **Meeting with Athletic Director** will take place at the High School in the Mr. Bullock's office on Wednesday, April 9, 2008 at 4:30pm. Chairman Iwicki, Alderwoman Romaine, Alderman Delaney, DPW Superintendent, Luis Acevedo and Alice Gilbert to attend.

2) **Meeting with Silvio Marin of Club Colombia** to go over safety issues was held in Mayor's office on April 2, 2008 - Peter Gori reported on the changes made with Mr. Marin by Mayor Dodd and police and fire officials. The changes included moving the beer tent off the basketball court and onto the field, providing a fire official for the entire day, placement of port a johns, keeping the lane to Sr. Complex clear for emergency vehicles, and covering storm drains. Peter said he stressed the importance of security and voiced his concerns regarding the incident that happened last year which started on the premises of the festival.

**Committee Reports:**

Luis Acevedo, DPW Superintendent reviewed playground equipment plans with the Commissioners for **Hooley Park** -Three drawings were submitted, two from General Recreation and one from Ben Shaeffer Associates. He recommended the submission by General Recreation for equipment priced at \$17860.00, explaining that the lower price would allow for purchase of wood carpet for under the equipment, as well as two picnic tables for the park.

**MOTION:** To approve purchase of playground equipment from General Recreation for \$17, 860.00 including installation was made by Victor Rodriguez.

**SECONDED BY:** Denise Ridner

**ALL IN FAVOR     MOTION CARRIED.**

Luis Acevedo reported that his crews are working on getting Crescent Field and King Fields ready for opening day for Little League. Repairs are being made to the scoreboard at King Field. A squirrel made a nest in the Concession Stand at King Field and created quite a mess.

**Opening Day Parade for Little League** -Luis reported there will be a new route which was approved by the Police Department, and will be used from now on for all sports, main change is going across Route 46 and straight up Sussex Street.

**Hurd Park** – Stream Improvement will include pedestrian bridge. Small cherry trees in back damaged by beavers have to be removed.

**Special Events:**

**Easter Egg Hunt** – was held inside at East Dover School gym due to muddy conditions at JFK Park. Close to 200 children were in attendance. Special thanks to our Easter Bunny, Denise Ridner for making the prize baskets.

**Mayor's Annual Fishing Derby** will be held on Sunday, May 4, 2008 from 8:00am to 12:00noon at Randolph Park (W. Blackwell St & Randolph Ave. at the River). NJ Fishing License with Trout Stamp is required for all anglers age 14 and up. Contact Alderman Timpani (973)255-8521 for more information.

**Fireworks**

**July 3, 2008** with rain date of Saturday, July 5, 2008. The Show mobile has been reserved with Morris County Park Commission for the event. Linda Grace has been contacted and will be sending us a contract.

**Discover Dover Day** – Committee of Denise Ridner, Carolyn Blackman, and Robin Foster agreed to meet on Thursday, April 17, 2008 at 6:30pm with Alice Gilbert to discuss ideas and begin planning Discover Dover Day. Alice spoke with Scott Miller, President of Dover Renaissance and he also thought this was a great idea. Bill Sansone of Global Reach has offered their help, and suggested we may want to have it in September. The Baker Theatre will host Country Music Festival from September 19 & 20<sup>th</sup> and Film Festival from Sept. 22<sup>nd</sup> thru September 27<sup>th</sup>. Either Saturday would be a good time to host it, since people will be coming in to Dover for both festivals.

**Summer Program** – Alice met with Personnel Committee and reviewed summer employee applications. List was submitted to Town Administrator to be presented to Mayor and Board, with request that the decision to hire be made prior to May 1<sup>st</sup>. There are two substitute positions open, which Alice will advertise in newspaper, and can be filled at a later date.

**Salvation Army** – is charging close to \$600.00 for their summer camp this year. Alice has received numerous phone calls from parents who want to know how much we charge for our program. Our seven week program costs \$75.00 for Dover Residents and \$5.00 for t-shirt. Victory Gardens and Mine Hill Residents will pay \$90.00 for registration and \$5.00 for t-shirt. The total cost for all the trips including registration and t-shirt would be \$205.00 for a Dover Resident. \$220.00 for Victory Gardens & Mine Hill residents.

We will need to advertise more this year. Also, send some of our counselors to the schools to speak to the kids during assembly time and hand out registration forms and brochures.

**Sports**

**Basketball** – Victor Rodriguez reported the Coaches Game was well attended. Team Hype was there and gave a demonstration of their skills which amazed the kids. The basketball season was a successful one.

Baseball – Saturday, April 12, 2008 is Opening Day. The parade is scheduled for 9am and opening day ceremony is scheduled to immediately after the parade at King Field. Commissioners are invited to attend.

**MINUTES**

Chairman Iwicki asked if everyone read the minutes of March 13, 2008 minutes and if there were any corrections, additions or deletions? **There were none.**

**MOTION:** made by Denise Ridner to approve the Minutes of March 13, 2008 as written.

**SECONDED BY: Robin Foster**

**ALL IN FAVOR MOTION CARRIED.**

**Correspondence:**

**Chairman Iwicki reviewed the Correspondence with the Commissioners as follows:**

**Sent:**

- 1) Letter sent to Mayor Dodd inviting him to attend the Recreation Commission of April 3, 2008 to discuss several issues in Executive Session.
- 2) Letter to Michael Ritter of NJ Dept. of Corrections to schedule Project Pride for July 18, 2008 for the Teen Program.
- 3) Letter sent to Edy’s Grand Ice Cream requesting donation for senior citizen ice cream social in July.
- 4) Letter sent to Joan Benedetto, Casio Corporation, Inc. requesting their continued support for our fireworks display. (Also followed up with phone call, she will get back to us when she hears from corporate headquarters whether or not they will send us a check this year.)
- 5) Letter to Global Reach International advising them of the conditions of approval for their application for the Cinco De Mayo Festival on Sunday, May 4, 2008.
- 6) Letter to Club Colombia advising them of the conditions of approval and requesting Mr. Marin’s presence at meeting in Mayor’s office on Wed., April 2, 2008 at 10:00am.
- 7) Letter to Junior Carmona advising him that his application has been tabled and inviting him to attend the April 3<sup>rd</sup> Recreation Commission meeting. Also, requested he complete a new application and submit it for the meeting.
- 8) Email to Town Administrator regarding Personnel Committee Meeting and submitting list of proposed staff for 2008 Summer Recreation Program. Request for Mayor and Board approval by May 1<sup>st</sup> so letters can be sent out notifying applicants of our intent to hire them.

**Received**

- 1) Email from Vinnie McClellan of Ben Shaffer & Associates with quotes for Playground Equipment and Wood Carpet Surfacing & PEM Fence Bordering Material. Quote for Installation was faxed over from Corby Associates. Total of all Quotes comes to **\$19749.80**. Warranty information emailed.
- 2) Two estimates received from General Recreation – One with roof comes to **\$17860.00 installed**. The other (no roof) comes to **\$19,922.00 installed**. Warranty Information was faxed over.
- 3) Email from Mayor Dodd stating he cannot attend the Recreation Meeting due to prior commitment. **If there are emergent items please draft them and he will address them accordingly.**

**Voucher List**

<b>Vendor</b>	<b>Description of Items</b>	<b>P.O #</b>	<b>Amount</b>
Nancy Hagerich	Senior Program Expenses	08-00657	<u>\$22.79</u>
		<b>Total</b>	<b>\$ 22.79</b>

**MOTION:** To approve the voucher list made by Denise Ridner.

**SECONDED BY: Robin Foster.**

**ALL IN FAVOR MOTION CARRIED.**

**Financial Disclosure Statements** – Alice Gilbert reminded Commissioners that two copies of the Disclosure Statement must be filled out, please make a copy before signing (original signatures are needed on both copies and turned in to Town Clerk’s office (Marge Verga). The financial disclosure statement is online at [www.nj.gov/dea/lgs](http://www.nj.gov/dea/lgs)  
If you have any questions regarding the statement, please call Marge at (973)366-2200 x113.

**Next meeting is scheduled for May 1, 2008.**

**Respectfully submitted,**  
*Alice Gilbert*  
**Dover Recreation**